

Minutes of the Meeting of Hillington Parish Council held on Tuesday 28th July 2015, 7.30pm in the Dining Room, Ffolkes Arms, Hillington.

Present: Chairman Jane Hill; Cllrs: Mike Matthews; Terry Kivlin; Ben Wallace. Also present: The Clerk and five Members of the Public.

1. Apologies for absence and approval of reasons for absence: Cllr. Jonathan Worsley has sent his apologies and is unable to attend due to being in Canada. County Councillor John Dobson has sent his apologies and is unable to attend due to family reasons. Borough Councillor John Tilbury is away until August 10th according to an automated email reply. **Resolved to accept the apologies.**

2. Declarations of Interest. The Chairman declared a personal interest in agenda item 9 Tapping House.

3. Public Forum:

a) Concerns regarding the junction of Flitcham Road and the A148: the double dotted lines marking where motorists must give way are very worn. **Resolved that Cllr. Kivlin will photograph the markings so the Clerk can then report the matter to Highways.**

b) Highways Rangers. The pavement along the old A148 had been cleared. A Parishioner reported that a mess had been left after felling work and she was dealing direct with Highways and did not wish the Parish Council to intervene on her behalf.

c) Coloured markings A Parishioner asked what the blue markings outside her house were. Cllr. Kivlin replied that he believed they were made by surveyors plotting where underground services were so that plans for the sewer could be drawn up.

4. Police S.N.T. Liaison Officer: No reply had been received from PC Maria Lambert. **Agreed that the Clerk should write inviting her to the next meeting and requesting a Crime Report.**

5. Borough Council of Kings Lynn and West Norfolk. Cllr. Tilbury had not sent a report in his absence.

6. Norfolk County Council. Cllr. Dobson had not sent a report in his absence but had indicated that he would deal with any County Council matters arising by return email.

7. Confirmation of the Minutes

7.1 Resolved that the Minutes of the Annual General Meeting of the Council held on 20th May 2015 be approved and signed as a true and accurate record of the meeting.

7.2 Resolved that the Minutes of the Meeting of the Council held on 20th May 2015 be approved and signed as a true and accurate record of the meeting.

8. Matters arising from the Minutes: There were no matters arising.

9. Tapping House: The Chairman read out a letter dated June 23rd 2015 that had been received from Tapping House. While the Council were disappointed that a representative would not be allowed to be represented on any of their committees they welcomed Lyndsay Carter's offer to attend a Parish Council meeting to answer any questions.

9.1 Bunds These were not mentioned in the letter of 23rd June 2015. Councillors expressed ongoing concerns about their state since a previous letter from Tapping House on 26th March 2014 had stated that the landscaping of the Bunds was a priority before any other areas were attended to.

9.2 Light Pollution The three bollards that are visible from the road will be fitted with anti-glare louvers. Councillors hoped that in the future the remaining bollards would also be fitted with louvers.

9.3 Portacabins These were not mentioned in the letter and the Council still believe that there is no planning permission in place for them.

Resolved to write to Tapping House regarding the outstanding concerns and to invite L. Carter to the next Council Meeting on September 23rd.

Date.....Signed.....
Minutes approved and signed as a true and accurate record of the meeting.

10. Newsletter Following discussion it was **resolved that a newsletter will be sent out in September. Cllr. Hill will email Cllrs. about it. A parishioner had volunteered to help deliver it.**

11. Medieval Crosses An update on this issue had been expected from County Councillor John Dobson. It is understood that NCC Highways are responsible for at least two of the crosses since they moved them in 1991 when the road was re-aligned. Cllr. Wallace reported that Ivy has grown into the mortar of two crosses and if it is pulled out it will cause the crosses to fall into two neighbouring properties. The cross in Pasture Close has a large Buddleia growing between it and a wall.

12. Vodafone Rural Sure Signal and Broadband Cllr. Wallace gave the following updates: Sitec infrastructure Ltd placed orders with BT on July 22nd. All agreement documents have been received and site providers have been contacted with the exception of Tapping House who are meant to be getting back to Sitec. Installation dates have yet to be confirmed. **It was resolved that this be mentioned in the letter to Tapping House**
Broadband went live to the village on June 21st.

13. Highways See item 3b) Public Forum.

14. Sewerage Scheme Amie Lill from Anglian Water, had sent an update. The whole community had been contacted. Surveys were being undertaken so that the design for the sewer could be drawn up. Anglian Water had offered a closed meeting with the Parish Council to discuss their proposals. **Resolved to contact John Lambert at Anglian Water to arrange a meeting on a suitable date before the next Parish Council Meeting.**

Pasture Close has its own private sewerage works. The outflow from this empties into a ditch that needs regular clearing. It is unclear who owns either the sewerage works or the ditch. The Worrels have cleared the ditch but are now unable to do so. Cllr. Wallace has contacted Henry Bellingham, MP to request his assistance with the matter.

15. CiLCA (Certificate in Local Council Administration) From September the Clerk will be studying for this qualification. Sculthorpe Parish Council has resolved to pay half the cost of this training and registration. **Resolved to pay remaining half of costs of CiLCA - £125.00 towards the training and £125.00 towards the registration.**

16. To confirm date for Annual Bulb Planting The bulbs need to be planted by the end of November. **Cllr. Kivlin will arrange a date.**

17. Planning Applications/Determinations:

To date no new planning applications have been received.

15/00777/F Mr L Jarvis, Ardborg, Fakenham Road, Hillington. Alterations and extension linking outbuilding and provision of room in roof. Under delegated powers the Council had responded with 'no observations either in favour or against the proposal'.

18. Accounts for Payment: Resolved to approve the following payments:

K.E. Dunford – Clerk's Salary 07.03.15 – 03.07.15	£537.20
HMRC – Tax on Clerk's Salary	£134.20

19. Correspondence: To consider the following correspondence (Circulated to all Councillors)

a) Village Link Bus Project – Cllr. Matthews is meeting John Bridger in the next two weeks. There are further developments since the letter of July 7th but J. Bridger is bound by confidentiality at this stage.

b) BCKLWN Local Plan and 5 year land supply – **The Clerk will attend the briefing session on Wednesday August 5th**

c) BCKLWN Electoral Services – A poster regarding individual electoral registration has been displayed on the Parish Noticeboard.

d) NCC Hazardous Household Waste Amnesty Days – September 26th and 27th at Saddlebow.

Resolved to put this information on the website and include in the newsletter. Cllr. Kivlin to scan the poster and forward to the Clerk.

The meeting closed at 8.32pm.

Date.....Signed.....
.....Minutes approved and signed as a true and accurate record of the meeting.