

Minutes of the Meeting of Hillington Parish Council held on Monday 29th January 2018, 7.30pm in the Ffolkes Arms, Hillington.

Present: Chairman Jane Hill; Cllrs: Jonathon Worsley and Terry Kivlin
Also present: The Clerk and 2 members of the public.

1. Apologies for absence and approval of reasons for absence

Cllrs Kenny and Wallace

2. Declarations of Interest

There were no interests declared or requests for dispensations made.

3. Borough Council of King's Lynn and West Norfolk - Cllr Tim Tilbrook

Cllr Tilbrook referred Council to the change in planning policy, which meant applications would no longer automatically be heard by the planning committee if the Parish Council had raised an objection. Cllr Tilbrook said that the system would be monitored on a 12 month trial.

4. Norfolk County Council - Cllr. Stuart Dark

Cllr Tillbrook advised that due to County Council commitments, Cllr Dark found it difficult to attend parish council meetings and suggested that standing apologies be given.

Resolved Agenda item 12 brought forward

12. Sewerage Scheme: Update

Laurie Thomsett (Anglia Water) stated that the project was going well, and work on the main road laterals was nearly finished. The bulk of the outstanding work was within Wheatfields, with the team were currently moving at about 5 metres a day. It was estimated that the sewers would be completed in the next month. The pumping station on the A148 should have its kiosk and power in place by 14/15 February. There would also be a new pumping station in Pasture Close. The project was now 30 metres from the rising main at Dersingham. Roadworks and reinstatements would be inspected by Highways before signed off. Verges and banks would be reinstated as per pre-work photos and re-seeded. It was estimated that the sewers would be commissioned by the end of March and connection letters would issue mid-April. The letters would trigger the 12-month free rates for sewage. Cllr Worsley mentioned the Council's investment in daffodil bulbs had been spoiled by the works and asked if Anglian Water would fund their replacement estimated at about £500.00. Ms Thomsett would put forward the request and advise the Clerk. The Chairman thanked the project team for their work on what was not an easy job.

5. Approval of the Minutes

Resolved that the minutes of the Meeting of the Council held on 28th November 2017 be signed as a true and accurate record of the meeting.

6. Matters arising from the Minutes

Village Sign: Cllr Worsley read out an email from the contractor which meant that the work on the sign could not take place until the next financial year.

Vodafone Ross: Cllr Wallace was not present to be able to give an update.

7. Open Public Session

Resolved to adjourn the meeting for up to 15 minutes, for public participation

A parishioner asked if the email circular could be reintroduced. Cllr Worsley would provide a list from the website subscriptions. It was noted that the Clerk would need to secure permission from each person to store their information and to send them information.

The Ffolkes had said that they were keen to host community clubs and activities and would welcome ideas.

Date.....Signed.....

Minutes approved and signed as a true and accurate record of the meeting

8. Finance**8.1 To note and approve payments & receipts*****Resolved to approve payments as listed***

P Sewell	285.10
HMRC	70.00

8.2 To approve budget 2018-2019

The Council reviewed the budget redraft. The figure allocated for village amenities was increased to reflect the fact that the Village Sign would not be repaired in the current financial year. The Council also noted that the Borough Council were no longer offering fortnightly collections for the dog bins, therefore the cost would double.

Resolved to approve the 2018-19 budget**8.3 To set precept for 2018-2019**

The Council reviewed the precept requirement against the approved budget

Resolved to set the 2018-2019 Precept at £4720.00**8.4 New External Audit Arrangements**

The Council noted that new external audit arrangements were now in place. The new arrangements allowed smaller Councils to determine whether they commissioned an External Audit, there would be a formal procedure of giving notice. The Internal Audit and Annual Return would have added significance. The Clerk would attend a briefing in March on the correct procedures.

9. Planning**9.1 Application Consultations**

17/02377/F: Provide a drop kerb for access from No.30 Station Road on to Station Road. Council noted that the plans had been circulated and under delegated powers “no comment” was submitted to the KL&WN BC. The Clerk reported that Norfolk County Council had asked for more information as it did not support the application for a second access.

9.2 Change of policy by KL&WN BC to restrict applications being sent to the planning committee

The Council noted that Borough Planning Department had amended its policy to automatically refer all plans objected to by Parish Councils to the planning committee. It would instead, set up a sifting system to determine the value of the objection, potentially limiting the impact of the Parish Councils’ objections. Councillors considered this to be a backward step.

9.3 KL&WN BC - Parish Update session for Parish Councils 5/6 March 2018

Cllr Kivlin would attend the Borough Council planning update session on 6 March at 6.30pm.

10. General Data Protection Regulations 2018: Update

The Clerk informed the Council that since her last report there had been extensive discussion at the national level with NALC stating that Clerks could not be Data Protection Officers. NALC was lobbying for clarification and preparing guidance for Councils.

11. Highways

11.1 A148 Road Surface: The Clerk received 2 reports of potholes and would pass the details onto Highways.

13. World War 1 Centenary: Community Event***Resolved to organise an event at the Ffolkes such as a film and buffet supper***

Date.....Signed.....

Minutes approved and signed as a true and accurate record of the meeting

The Chairman would speak to Mary Freeman and Cllr Worsley would speak to Ned Dawney.

14. Christmas Party & Quiz Monday 4th December 2017: Report

The Chairman stated that the event had been a success with grateful thanks to Mr and Mrs Rogerson and all those that helped set up the event. The funds raised had been rounded up to £280.00 and passed to the Clerk for deposit.

Resolved to host another event in December 2018, if Mr Rogerson would assist

15. Correspondence

Mobile Post Office Scheme: The Chairman announced that Royal Mail were very hopeful that they could set up a mobile post office scheme. It was the intention to use Ffolkes' car park for at least once a week. No start date for the service had been given.

The next meeting would be held on 26 March 2018 at 7.30pm

Date.....Signed.....

Minutes approved and signed as a true and accurate record of the meeting