



# Hillington Parish Council

**Chair:** Jane Hill  
**Councillors:** Jonathan Worsley - Ben Wallace - Terry Kivlin - Mary Kenny  
**Parish Clerk:** Philippa Sewell  
Tel: 01485 572037 e-mail: hillingtonpc@hotmail.com

Hillington Parish Councillors are summoned to attend the Annual General Meeting of Hillington Parish Council, followed by a full Parish Council meeting to be held in the Ffolkes, Hillington following the Annual Parish Meeting which starts at 7.30pm on 29 May 2018 to transact the following business.

## AGENDA - ANNUAL MEETING OF THE PARISH COUNCIL

### 1. To receive & consider nominations for:-

- 1.1 **CHAIRMAN** & subsequent signing of declaration of acceptance.
- 1.2 **VICE-CHAIRMAN** – & subsequent signing of declaration of acceptance.

*End of Annual Parish Council Meeting & commencement of Full Parish Council Meeting*

## AGENDA

1. **Apologies for absence and approval of reasons for absence.**
2. **Declarations of Interest.**
  - 2.1 To receive members declarations of interest in any of the items on the agenda.
  - 2.2 To receive and consider any written requests for dispensation for disclosable interests.
3. **Ward Members' Reports**
  - 3.1 **King's Lynn and West Norfolk Borough Council:** To receive a report from Cllr. Tim Tilbrook.
  - 3.2 **Norfolk County Council:** To receive a report from Cllr. Stuart Dark
4. **Resolution to approve that the minutes of the Meeting of the Council held on 26 March 2018 be signed as a true and accurate record of the meeting.**
5. **Matters arising from the Minutes – *For information only***
6. **Public Forum:** *The meeting will be adjourned to allow a period, not exceeding 15 minutes, for public participation*
7. **Finance**
  - 7.1 To review and approve the Accounts 01.04.17 – 31.03.18
  - 7.2 To complete and approve the AGAR for the year ending 31.03.18
  - 7.3 To consider and approve Exemption from Limited Assurance Review
  - 7.4 To confirm the Internal Auditor for the year 2017-18
  - 7.5 To confirm Reserves for 2018-19
  - 7.6 To note and approve payments and receipts
8. **Planning**
  - 8.1 To note any determinations or reports
  - 8.2 To consider any further applications received after compilation of this agenda.

**9. Sewerage Scheme Report**

**10. Community Events**

**10.1** World War 1 Centenary Plans

**10.2** Christmas Party & Quiz 2018

**11. Bus Stop damage report**

**12. To review and approve the following documents:**

**12.1** Asset Register & Financial Risk Assessment

**12.2** Financial Regulations

**12.3** Standing Orders

**12.4** Code of Conduct

**12.5** Register of Interests

**12.6** Risk Assessment Site Visit

**13. Correspondence**

**13.1** New Polling Station Location

**13.2** Archaeological Talk